



UNIVERSIDADE FEDERAL DE PELOTAS
Office of the Dean of Research and Graduate Studies
Eliseu Maciel Agronomy School
Graduate Program in Food Science and Technology

Call No. 148/2023

VISITING PROFESSOR - SIMPLIFIED SELECTIVE PROCESS

The President of the Universidade Federal de Pelotas (UFPEL), by virtue of the authority vested in her and considering the provisions of Law No. 12,772/2012 published in the Official Press on 28/02/2012, Law No. 8,745/1993 published in the Official Press on 09/12/1993, UFPel Resolution No. 035/2017, UFPel Resolution No. 033/2022-UFPel and remuneration according to Article 4, Paragraph 2 of the Normative Guidelines SRH/MP No. 5/2009. announces the commencement of the Simplified Public Call for Visiting Professors, specified as follows:

1. APPLICATIONS

1.1. Applications for the simplified selection process will be open for the position of Visiting Professor (National or Foreign) according to COCEPE Resolution No. 053/2023 (Articles 9 and 10):

- a) **Visiting Professor 1:** for doctorate holders with at least 10 (ten) years of proven academic, scientific, or technical-professional experience counted as from the date such degree was earned, for a 40-hour work regime, with remuneration equivalent to Level E in compliance with Article 4, Paragraph 2 of the of the Normative Guidelines SRH/MP No. 5/2009.
- b) **Visiting Professor 2:** for doctorate holders with up to 05 (five) years of proven academic, scientific, or technical-professional experience, counted as from the date such degree was earned, for a 40-hour work regime, with remuneration equivalent to that of A Level D1 professor, in compliance with Article 4, Paragraph 2 of the Normative Guidelines SRH/MP No. 5/2009.
- c) **Foreign professors** holding a PhD degree with proven academic, scientific or technical-professional experience, for a 40-hour work regime. with remuneration equivalent to that of a Level E professor, in compliance with Article 4, Paragraph 2 of the Normative Guidelines SRH/MP No. 5/2009.

1.2 Application period: **July 20 to September 5, 2023**, from 1.30pm to 6 pm at the secretary's office of the Graduate Program in Food Science and Technology: Campus Capão do Leão, S/N, *Eliseu Maciel* Agronomy School, Room 701, ZIP CODE 96160-000, Capão do Leão, - RS – Brasil or by email: selecao.ppgctaufpel@gmail.com.

- 1.2.1 For applications submitted by e-mail, candidates must identify the program they are applying to by writing the following title in the SUBJECT field: **INSCRIÇÃO VISITANTE: PPG EM CIÊNCIA E TECNOLOGIA DE ALIMENTOS**.
- 1.2.2 Applications by e-mail will follow the same schedule as the in-person ones and will be subject to the Brasília time zone with respect to deadlines.
- 1.2.3 Only the applications submitted according to the guidelines described in item 1.2 will be considered valid.
- 1.3 Applicants must send the application form (ANNEX I) along with proof of payment of the application fee (GRU - Federal Tax Payment Form), the scientific score table (ANNEX II) and the supporting documents of their scientific production.
- 1.3.1 Copies of the cover page, abstract, and first page of the chapter or article or the DOI number (when applicable) will be accepted as supporting documents of the applicant's scientific production regarding articles and book chapters.
- 1.3.2 The application fee is R\$ 192.92 (one hundred ninety-two reais and ninety-two cents). To generate the GRU and pay the application fee, go to **http://consulta.tesouro.fazenda.gov.br/gru_novosite/gru_simples.asp** and inform the following data:
- Unidade Gestora (UG): 154047
Gestão: 15264
Código de Recolhimento: 28900-0
Foreign candidates who do not hold a "CPF" number (Brazilian Taxpayer Registration) must inform UFPEL's "CNPJ" (Corporate Taxpayer Registration No.) instead: **92.242.080/0001-00**.
- 1.3.3 Applications paid with a different fee than that established in the call, submitted after the deadline, through bank transfer, by appointment after the deadline, or by any other means not foreseen in this call will **NOT** be considered valid.
- 1.4 All the registration form fields must be completed. Applicants are entirely responsible for any incomplete or illegible information provided in the application form.
- 1.4.1 Brazilian applicants **MUST** inform the electronic address of their updated Lattes résumé in the appropriate field of the application form.
- 1.4.2 Foreign applicants applying for the Foreign Visiting Professor position **MUST** inform the ORCID link to their curriculum vitae.
- 1.5 Applications are only held effective upon payment of the GRU fee and delivery/sending of the application documents. The data printed on the GRU must be previously checked by the applicants. In case of discrepant/inconsistent information, a new bank slip must be printed. Once the bank slip is paid, no changes, alterations, or complementation of the data requested can be made. Any changes, alterations, or complementation of the data requested will only be possible upon payment of a new application fee.
- 1.6 Applicants must keep the GRU and its proof of payment at all times. **SCHEDULED BANK PAYMENT** will

not be accepted as proof of payment. Bank slips generated by any system other than the one established in this Simplified Selective Process will not be considered valid.

1.6.1 The Graduate Program in Food Science and Technology will not be held accountable for unreceived applications due to computer technical problems, communication failures, jammed communication lines, errors, delays, or strikes of the banks or associated entities in charge of processing the payment of the application fee, and any other issues hindering data transfer.

1.7 Under no circumstances will conditional or late applications be accepted, nor will there be a refund of the application fee, except in the case of cancellation of the Simplified Selection Process. Conditional, faxed, and/or late applications are prohibited.

1.8 Candidates must verify the confirmation of their application in the Simplified Selection Process after three (3) business days from the payment of the registration fee, by checking the Program's page on the Internet at <https://www.dctaufpel.com.br/pppgcta/>. ALL NAMES OF REGISTERED CANDIDATES WILL BE DISCLOSED THROUGH A LIST OF APPLICANTS PUBLISHED ON THE GRADUATE PROGRAM IN FOOD SCIENCE AND TECHNOLOGY WEBSITE AFTER THE REGISTRATION PERIOD IS CLOSED.

1.9 Candidates whose application was not confirmed or whose name is not listed must request the Graduate Program in Food Science and Technology to correct this information by presenting proof of payment of the application fee (together with the GRU) up to the third business day after the official list of applicants is published. This request must be made in person or by e-mail to selecao.ppgctaufpel@gmail.com). Applicants must send a certified copy of the GRU and its respective proof of payment by Express Mail Server to the Graduate Program in Food Science and Technology, Campus Capão do Leão, S/N, Faculdade de Agronomia Eliseu Maciel, Sala 701, CEP 96160-000, Capão do Leão – RS – Brasil. SUBJECT: Application request or correction - Call No. 148/2023.

1.9.1 Candidates are solely responsible for monitoring the steps following this request, as well as their possible solutions. No changes will be made to candidates' applications after the period to request and correct information is over.

1.10 Applying to this selection process implies, from the outset, knowledge and tacit acceptance by candidates of the terms established in this Call and its Annexes, as well as of the terms provided by Law no. 12,772/2012 published in the Official Press/2012, Law no. 8,745/1993 published in the Official Press on 12/10/1993 and Resolution no. 035/2017-UFPel, of which they cannot claim ignorance.

1.11 The Graduate Program in Food Science in Technology is in charge of approving the applications and choosing the Examining Committee. This information will be published at <https://wp.ufpel.edu.br/ppgo/> three (3) business days after applications are closed.

1.12 Area of knowledge: Food Science and Technology

Graduate Program: Food Science and Technology

Professional Experience and Research Line: Candidates' professional experience should align with at least one of the following research areas: Research Area 1: Chemistry and Food Bioprocesses. Research Area 2: Food Technology and Innovation.

2 THE EXAMINING COMMITTEE

2.1 The General Examining Committee will consist of PhD professors appointed by the Board of the Graduate Program in Food Science and Technology.

3 THE SELECTION PROCESS

3.1 The selection of visiting professors will take place through a simplified selection process consisting of two phases:

3.1.1 First phase: the public selection (eliminary) will analyze competence acknowledgment.

a) Candidates' competence will be assessed based on an analysis of their relevant academic production, which should be in line with the Judging Criteria of CNPq's Research Productivity Fellows (PQ or DT) Advisory Committees.

b) If there are no CNPq Advisory Committee Judging Criteria available for the specific area in which the selection process will take place, the Judgment Criteria for a related area will be utilized.

c) The CNPq's Advisory Committees Judging Criteria applicable to each area mentioned in this Call can be found at <http://cnpq.br/criterios-de-julgamento>.

3.1.2 As determined by the Examining Committee, candidates who meet the judging criteria for the analysis of competence recognition will proceed to the second phase of the selection process. The remaining candidates will be eliminated from the selection process.

3.1.3 The second phase of this public selection (eliminary and classificatory) will evaluate the candidates' production based on the CNPq's Advisory Committees Judging Criteria.

a) Candidates' scientific production will be evaluated based on the corresponding supporting documentation, including Curriculum Vitae and the Score table of Production with supporting documents from the last 5 (five) complete years (2018-2022). This documentation must have been submitted by the deadline specified in item 1 of this Call.

b) The analysis of candidates' titles and documents, aimed at the consolidation and internationalization of stricto sensu programs, will consider the following items, featuring scores based on the Production Score Table displayed in Annex II:

I. Teaching activities in stricto sensu graduate programs.

II. Scientific and/or technological production.

III. Training and supervising activities of stricto sensu students.

IV. Research projects approved by funding agencies.

c. As determined by the Examination Committee, the candidate scoring the highest will receive the maximum grade of 10, which will be considered the reference score known as the Maximum Title Score (MTS). All other candidates will be awarded a score proportional to the MTS.

- 3.1.4 - Candidates who do not achieve the minimum final score for approval in the second phase of the public selection process will be eliminated from the selection process.

4. RESULTS

- 4.1 Candidates' ranking will follow the decreasing order of the final score, pursuant to a minimum final score of 7.0 (seven) for approval.
- 4.2 Each Graduate Program will offer one teaching position announced through an application call. The maximum number of classified candidates will follow the rules of Annex II of Decree no. 6,944/2009, indicated below:

OPENINGS TABLE

PROGRAM	NUMBER OF OPENINGS ESTABLISHED IN THE APPLICATION CALL BY POSITION OR JOB	MAXIMUM NUMBER OF SUITABLE APPROVED APPLICANTS
Food Science and Technology	1	5

- 4.3 Despite candidates achieving the minimum score required for qualification, those not included among the maximum number of approved candidates mentioned in the preceding sub-item will be automatically disqualified from the public selection, in accordance with Decree no. 6,944/2009.

- 4.4 In the event of a tie in the final score, preference will be given to the candidate who is sixty years of age or older at the time of the application deadline (in compliance with the Senior Citizens Welfare Act No. 10,741/2003, paragraph one of Article 27).

- 4.4.1 If more than one candidate is sixty years of age or older, preference will be given to the oldest candidate.

- 4.5 After being disclosed in a public session, the results will be published in an easily accessible location within the Subdepartment responsible for the selection process and on the UFPEL website.

5. APPEALS

- 5.1 After the selection results are published on the UFPEL website, candidates have three (3) business days to request a review of their evaluations. The request should be duly registered and addressed to the Subdepartment coordinator responsible for the selection process. Candidates can submit their review request via e-mail, mail, or in person within the deadlines established in this Call.

5.2 The Examining Committee will have 3 (three) working days to review and decide on the appeals, after which they will inform the candidates of their decision.

6. RATIFICATION OF RESULTS

The results of the simplified selection process will be endorsed by the Dean of Research, Graduate Studies, and Innovation and by the Teaching, Research, and Extension Board before being forwarded to the Coordinator of Public Tenders/PROGEP for further processing.

7. REMUNERATION

7.1 According to UFPel Resolution no. 35/2017, Visiting Professors will receive the following remuneration:

- **Visiting Professor 1:** doctorate holders with at least 10 (ten) years of proven academic, scientific or technical-professional experience counted as from the date such degree was earned, with remuneration equivalent to that of a Level E professor.
- **Visiting Professor 2:** doctorate holders with up to 05 (five) years of proven academic, scientific, or technical-professional experience counted as from the date such degree was earned, with remuneration equivalent to that of A Level D1 professor.
- **Foreign professors** holding a doctoral degree and with proven academic, scientific, or technical-professional experience will be compensated at the level E professional category, which corresponds to the remuneration of a Full Professor.

7.2 Monthly remuneration will consist of Basic Salary and Gratuity for Qualification, according to Law no. 12,772/2012:

LEVEL (TYPE)	BASE SALARY	GRATUITY FOR QUALIFICATION	TOTAL
E (<i>visiting 1 and foreign professors</i>)*	R\$ 9,548.84	R\$ 10,981.17	R\$ 20,530.01
D1 (<i>visiting professor 2</i>)*	R\$ 7,717.17	R\$ 8,874.74	R\$ 16,591.91
*Full-time professors			

8. HIRING CRITERIA

As per Articles 5 and 6 of UFPel Resolution No. 53/202, the admission of Visiting Professors and Visiting Foreign Professors is subject to the following requirements:

I. Candidates must hold a Doctorate degree for a minimum of seven years.

II. Candidates must be a lecturer or researcher with recognized competence in their area of expertise, with a CNPq level 2 or higher researcher profile.

III. Candidates must demonstrate relevant scientific production over the last 05 (five) years, compatible with the standards expected of permanent faculty members in graduating programs rated 5 by CAPES in the last quadrennial evaluation.

IV. Candidates must not have been employed within the past 24 (twenty-four) months, based on the provisions of Law 8.745, dated September 9, 1993.

Ineligible candidates include:

I. Retired professors from UFPe1, with less than 5 years since retirement.

II. Active employees of the direct or indirect administration of the Union, States, Federal District, and Municipalities.

III. Employees or workers of public companies or mixed-capital companies from all levels of government, as well as their subsidiaries or controlled entities (Article 6 of Law No. 8.745/93).

9. CONTRACT DURATION

- **Brazilian Visiting Professor:** initial term of up to 12 (twelve) months, which may be extended for an equal period;

- **Foreign Visiting Professor:** initial term of up to 24 (twenty-four) months, which may be extended for an equal period.

10. EXPIRY DATE OF THIS SIMPLIFIED SELECTIVE PROCESS

This simplified selection process will be valid for one (1) year from the date of publication of the approval of the results in the Official Press. It may be extended for an additional year by request of the Graduate Program Coordination.

11. FINAL PROVISIONS

- a. Participation in the simplified selection process implies, from the outset, knowledge and tacit acceptance of the conditions set forth in the entire contents of this Tender Protocol and other documents regulating this public selection.
- b. Only candidates who have previously performed activities based on Law no. 8,745/1993 and whose contracts expired more than 24 (twenty-four) months ago can be hired.
- c. As provided by Law no. 6,815/1980, only foreign candidates who hold a permanent Brazilian visa on the date the contract is signed or those who hold a temporary visa as a scientist, researcher, professor, technician, or professional of another category under a contract regime or on behalf of the Brazilian government can be hired.
- d. Under the terms of this Law, it is forbidden to hire employees from the direct or indirect administration of the Union, the States, the Federal District, Municipalities, as well as employees or servants from their subsidiaries and affiliates.
- e. Visiting professor applicants who are retired civil servants will not be admitted to work in the same university department in which the retirement took place, as provided by Art. 6, item I of UFPel's Resolution no. 035/2017.
- f. Official information regarding this Call can be obtained with the Graduate Program in Dentistry at the Universidade Federal de Pelotas.

12. ANNEXES

Regardless of transcription, the following annexes are part of this Call:

- a. Annex I – Application form for Visiting Professors (Process no. 2209249).
- b. Annex II – Scientific Production Score Table (Process no. 2209250).

Pelotas, June 22, 2023.